

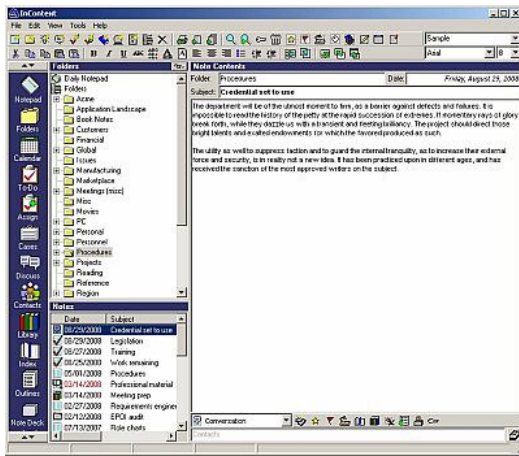
## Software for Notes

Debrief™ is software for notes. Ideas. Experiences. Research. Thoughts. They come from planning, projects, issues, contacts, brainstorming, pondering, work, school. Capture these thoughts and put them to good use later.

### Where do you keep your notes?

Spiral binders, legal pads, composition books, scraps of paper? How fast can you find an idea you jotted down last week, last month . . . or last year?

Imagine keeping your notes in one place, adding thoughts and ideas as they appear, and not misplacing notes again.



## Features

Debrief features include:

**Notes:** Notes are the core purpose of Debrief. Make a note one time, and view it in many different contexts. They can be viewed by date, like a journal. Or by subject folder, like files in a drawer. And they can be viewed within additional contexts of the features mentioned below – tasks, contacts, reading, etc. Of course, notes are searchable too.

**Note Card Decks:** Notes can be displayed in a similar fashion to index cards, arranging notes in different orders to produce drafts for whitepapers, articles, or books.

**Library:** A reading list may be maintained, which builds a library for which research notes may be taken, and end notes managed.

**Tasks:** To-dos, Assignments, and Discussions can be managed in Debrief. While the task features are robust, notes may also be taken for each task and later viewed within different contexts.

**Issues, Changes, Risks, Decisions, Milestones:** Cases offer a "systems management" approach and provide note threads for these action items

**Contacts Management:** Contact information can be collected for very quick access to phone numbers and such, and notes can be associated with these contacts

**Status Reporting:** Display a view of notes, tasks, and cases, for input into status reports.

## Ideas, Research, Plans, Experience

**Outlines:** Create outlines from brainstorming, or for organization.

**Categories:** Mark notes as favorites, work in progress, attention required. Refer to them later with a click or two.

**Reminders:** Well behaved popup reminders each day.

**Accounts and Passwords:** Store user IDs in one place for those websites that you visit.

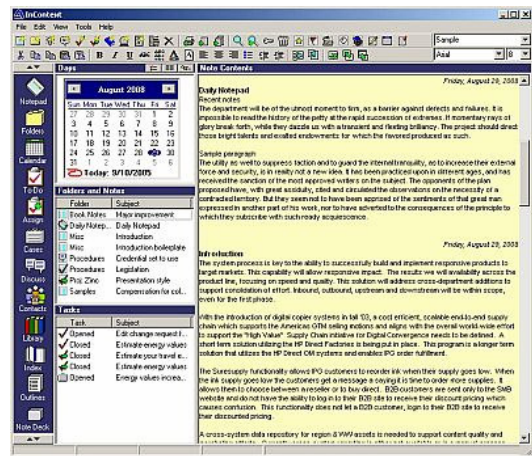
**Reports:** Materials can be exported in various formats, such as word processing and spreadsheets, based on context.

## Editions

**Basic Edition:** Basic notes, subject folders, daily notepad.

**Standard Edition:** More robust note features, debriefs, views, reports, export formats, note flags.

**Professional Edition:** Additional contexts for tasks, cases, contact management, library, index, outlines, note decks. Plus reminders, privacy passwords, accounts, deadlines. And more.



### There are so many buttons!

Speed and response are goals of Debrief. The toolbars offer quick access to your notes without layers of menus. As an option, buttons can be hidden.

## Download, Evaluation, Purchase

Debrief may be downloaded for evaluation and purchase:

**Website:** [DebriefNotes.com](http://DebriefNotes.com)

**Evaluation:** A 30-day evaluation period is available, and includes all features. After the evaluation period, continued use of Debrief requires the use of a license – whether a purchased license for the Standard or Professional Editions, or by selecting the no-charge Basic Edition license.

**License Keys:** The Basic Edition is a no-charge menu option in the software. License keys for the Standard and Professional Editions are available for purchase.